GEORGE T. DUNLAP FOUNDATION

Grant Proposal Cover Sheet

Grants must support health education and wellness programs within the Aultman Orrville Hospital service area as defined by the attached map.

This form is to be used as the cover sheet to accompany your grant request. Please fill out this form and supply the information as listed in "Grant Proposal Information" on the following page to complete your grant proposal.

Legal Name of Organization:			
Date of Incorporation:	EIN/Federal ID#		
Contact:			
Title of Contact:			
Address:			
City:	State:	Zip Code:	
Telephone Number: ()			
FAX Number: ()			
Email Address:			
Which best describes how this grant will be sp	ent (check only on	e):	
Capital (Building/Renovation)	Equipment) 🗖 De	ficit Financing/Debt Redu	ction
□ Emergency Support □ Endowment □ Ger	neral Operating Sug	pport 🛛 Matching/Challe	nge Support
□ New Programs/Services □ Pilot Project □	Research Project	□ Staff Building/Develop	pment
Other (list)			
Brief Project Description:			
Will this project benefit exclusively the resider	nts in the service a	rea of Aultman Orrville H	ospital as
shown on the attached map? (Circle one) Ye	es No		
If "No," please indicate the percentage of exclu	usive benefit for re	sidents in the service area	of Aultman
Orrville Hospital:%			
Total amount requested from the George T. Dunlap Foundation:			
Total cost of Project: \$	Amount reque	ested from other funders:	\$ <u></u>
To the best of my knowledge, the information c	contained in this pr	oposal is both true and ac	ecurate.
Signature of Board President/Chair	Title		Date

The George T. Dunlap Foundation will require publicity, a picture and a written report from your organization within one year of the date of a grant disbursement.

Title

Signature of Director or Contact Person

Date

Grant Proposal Information

Please write your grant proposal using the following headings (numbers and text). You may use this page as a checklist when preparing the proposal.

- I. Background of the Organization
 - A. Summarize the organization's history.
 - _____ B. State the organization's mission and goals.
 - ____ C. List any agencies with which this organization is affiliated.
 - _____ D. Describe current programs, activities, accomplishments for the organization.
 - E. List the Trustees and Officers of the organization.
- II. Description of the Project
 - A. Describe the specific need and population to be addressed.
 - _____B. Describe the project goals and objectives.
 - C. Describe the project activities that are proposed.
 - _____D. Describe how this project differs from other programs that address the same problem.
 - E. State when this project will begin and end.
 - F. State when the funding will be needed.
 - G. State the long-term strategies for funding this project beyond this grant period.
- III. Financial Information
 - _____ A. Give a detailed income and expense budget for this project.
 - B. Include your most recent annual financial statement (audited, if available).
 - C. List other funding sources (foundations, corporations, others) solicited for this project for the current year, and if this is not a new project, for previous years (indicate the amounts requested and status of your proposal with each one).
 - D. List the percentage of funding commitment for this project by members of the Organization's Board.
- IV. Attachments
 - A. Attach a copy of your IRS determination letter showing 501(c)(3) status and/or an explanation of your tax-exempt status (if available).
 - B. Include your most recent Annual Report (if available).
 - C. Include recent brochures, newsletters, letters of endorsement, and news articles, if relevant to your request.
 - _____ D. If this is a joint project, include letters of support from the other organizations involved.

Submission of the Proposal

Three copies of the Grant Application and three copies of all supporting documents and must reach the Foundation no later than 12:00 noon on April 1, for a decision by June 1. The Foundation will not accept proposals through FAX or E-mail and will not consider late proposals. Do not bind the proposal (other than stapling one corner). The Foundation Board will review grant proposals as they are submitted and will notify the organization of missing information. A member of the Board of Trustees of the George T. Dunlap Foundation may contact your organization to arrange a site visit and/or request further information. Submit applications to:

George T. Dunlap Foundation 815 North Ella Street Orrville, OH 44667 (330) 682-4651

