

Employment Resource Fund Initiative Application

The Employment Resource Fund is a local, self-sustaining work and education fund at the Wayne County Community Foundation. It supports the work of Wayne County non-profits, 501(c)3's and schools that help adults get jobs or better jobs. It provides renewable grants to increase the success of students, clients or employees participating in employment-enhancing programs. The Employment Resource Fund Steering Committee accepts applications for new initiatives at any time.

Employment Resource Fund Initiatives:

- ASPIRE, Wayne County Schools Career Center
- Adult Education, Wayne County Schools Career Center
- Anazao Community Partners
- Community Action of Wayne and Medina Counties
- The Counseling Center of Wayne and Holmes Counties
- United Wayne Wayne and Holmes Counties
- Wayne County Public Library
- Wayne College, The University of Akron

Requirements:

Non-profits or schools sponsoring initiatives:

1. Approve awards using the provided client/student/employee application and guidelines.
2. Limit awards to \$500 per person unless repaid in cash or service.
Keep a simple computer log of all awards and outcomes. Report semi-annually.
3. Encourage recipients to "pay it forward" through volunteer service or to repay in cash when successfully employed.
4. Nominate a liaison to serve on the Employment Resource Fund Steering Committee.

Adults receiving Employment Resource Fund money must:

1. Have financial need;
2. Have achieved a measurable level of success in a program increasing their employability; and
3. Provide employment information when successfully employed or promoted.

Requested amount is the estimated need for a one-year initiative up to \$4,000. It may be leveraged with other funding. Successful initiatives may be renewed after one year pending measurable success and available funding.

Return completed application to:

Employment Resource Fund, United Way Wayne and Holmes Counties. Mail to 215 S. Walnut St. Wooster, OH 44691 or email to kayley@uwwh.org Please allow 8 to 10 weeks for processing.

Questions or more information:

Contact Kayley Cox, Employment Resource Fund Steering Committee Chair at 330.264.5639 or email kayley@uwwh.org

Initiative Grant Application

Non-profit Organization or school: _____ Amount requested: \$ _____

Mailing Address: _____

Email: _____

Please give examples of how you will spend an ERF grant for the benefit of your clients or students:
(Examples: Purchase required work clothes/shoes/boots/tools, student supplies/training/certifications, required licenses, etc.)

Who will benefit from your Employment Resource Fund Initiative? _____

How will this initiative improve the recipients' employability?

How will you measure* the benefit to those receiving funds?

*Examples: ASPIRE student passed GED test, Adult Ed. Student completed career training, employee promoted to new position etc.

To keep the fund sustainable, recipients are encouraged to "pay it forward" in cash or service. How will you encourage them to meet this expectation? _____

Do you agree to complete a semi-annual electronic report form provided by the Steering Committee?
Yes No Report periods are January to June and July to December.

Will this initiative benefit only adult residents of Wayne County, Ohio? Yes No
If "No", indicate the percentage of Wayne County adult residents who will benefit: _____ %

If this is a renewal, what's the amount of your last grant, the date received and the remaining balance?

Amount: \$ _____ Date Received: _____ Remaining Balance \$ _____

Sponsor: _____ Sponsor's Title: _____

Sponsor's Signature: _____ Date: _____

Supervisor's Signature: _____ Title: _____ Date: _____

Approved: Yes No by Employment Resource Fund Steering Committee on _____ (Date)