

## Employment Resource Fund Initiative Application

The Employment Resource Fund (formerly HOPE Fund) is a local, self-sustaining work and education fund at the Wayne County Community Foundation. It supports the work of Wayne County non-profits, 501(c)3's, that help adults get jobs or better jobs. It provides renewable grants to increase the success of students, clients or employees participating in employment-enhancing programs. The Employment Resource Fund Steering Committee accepts applications for new initiatives at any time. For more information go to [www.EmploymentResourceFund.org](http://www.EmploymentResourceFund.org).

### Employment Resource Fund Initiatives:

- ASPIRE, Wayne County Schools Career Center
- Adult Education, Wayne County Schools Career Center
- Anazao
- Community Action of Wayne and Medina Counties
- The Counseling Center of Wayne and Holmes Counties
- United Wayne of Wayne and Holmes Counties
- Wayne County Public Library
- Wayne College

### Requirements:

Non-profits sponsoring initiatives:

1. Approve awards using the provided client/student/employee application and guidelines.
2. Limit grants to 1 per person unless repaid in cash or service.
3. Keep a simple computer log of all awards and outcomes. Report semi-annually.
4. Encourage recipients to "pay it forward" through volunteer service or to repay in cash when successfully employed.
5. Nominate a liaison to serve on the Employment Resource Fund Steering Committee.

Adults receiving Employment Resource Fund money must:

1. Have financial need.
2. Have achieved a measurable level of success in a program increasing their employability.
3. Provide employment information when successfully employed or promoted.

**Requested amount** is the estimated need for a one-year initiative up to \$2000. It may be leveraged with other funding. Successful initiatives may be renewed after one year pending measurable success and available funding.

### Return completed application to:

Employment Resource Fund, Wayne County Community Foundation, 517 North Market Street, Wooster, Ohio 44691. Please allow 8 to 10 weeks for processing.

### Questions or more information:

Contact your Employment Resource Fund Liaison, \_\_\_\_\_  
or Lee Peart, Employment Resource Fund Steering Committee Chair, 330.624.7506  
or The Wayne County Community Foundation, 330.262.3877.





# Employment Resource Fund

REDUCING BARRIERS TO EMPLOYMENT

## Initiative Grant Application

Non-profit Organization: \_\_\_\_\_ Amount requested: \$ \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Describe how you will use your Employment Resource Fund Initiative:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Who will benefit from your Employment Resource Fund Initiative? \_\_\_\_\_

\_\_\_\_\_

How will this initiative improve the recipients' employability?

\_\_\_\_\_  
\_\_\_\_\_

How will you measure\* the benefit to those receiving funds?

\_\_\_\_\_

\* Examples: ASPIRE students pass the GED test. Adult Education students complete career training. Clients employed for 90 or more days. Employee promoted to new position.

To keep the fund sustainable, recipients are encouraged to "pay it forward" in cash or service. How will you encourage them to meet this requirement? \_\_\_\_\_

\_\_\_\_\_

Do you agree to complete a semi-annual electronic report form provided by the Steering Committee?

Yes No

Report periods are January to June and July to December.

Will this initiative benefit only adult residents of Wayne County, Ohio? Yes No  
If "No", indicate the percentage of Wayne County adult residents who will benefit: \_\_\_\_\_%

Sponsor: \_\_\_\_\_ Sponsor's Title: \_\_\_\_\_

Sponsor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_ Title \_\_\_\_\_ Date: \_\_\_\_\_

Approved: Yes No by Employment Resource Fund Steering Committee on \_\_\_\_\_(Date)

Attachments: ERF Client/Student/Employee Application, Grant Log, and Report Form

Rev 9-22

